



THE ART CENTER  
HIGHLAND PARK

## Parent/Guardian Information

Creative Summer

ART  
CAMP

### Drop Off/Pick Up/Absences

All drop offs and pick-ups must be on time as we do not have before or aftercare available. If you have an unplanned delay with drop offs or pick-ups, or your child will be absent from camp, please notify the office at: 847-432-1888 or the Director of Education, Mindy Tiberi at 847-927-1535.

### Reporting Safety Concerns

The Art Center Highland Park (TAC) is committed to providing a safe, fun and creative environment for your child/teen. If you have any concerns regarding safety or questions regarding the facility, instructors or staff, please contact the office at: 847-432-1888 or the Director of Education, Mindy Tiberi at 847-927-1535.

### Health and Safety

The Art Center Highland Park (TAC) does not require campers to have a medical examination to attend camp, but it's important to keep your child/teen at home if they are feeling unwell, have a fever or other illness and keep them home until they are well enough to return to camp.

Your child/teen must have an EMERGENCY CONTACT FORM (see attached) on file in the TAC office due by the first day of camp. If your camper needs any other accommodations, please specify on the form.

### What to Bring to Camp

Please have your camper **DRESS FOR A MESS!** We will be using materials and acrylic paints that will stain clothing and shoes. Please pack a smock (old oversized t-shirt or button down). Old shoes should cover the feet and **NO FLIP FLOPS** in the studios for safety reasons. You may pack flip flops or sandals for outdoor breaks. Long hair must be pulled back and **NO short shorts** please. All cell phones must be off and are **NOT ALLOWED OUT** in view during studio time. Campers may turn them on during breaks or for pick up time only.

If your child/teen is attending **ONLY** a morning or afternoon session, please **pack a snack and drink**. If your camper will be attending **BOTH** a morning and afternoon session, please **pack a lunch and a drink in a cooler bag labeled with your camper's name**.

### Permission to Photograph

TAC retains the right to photograph/video graph any class, camp, camper's artwork and reproduce the images at its discretion without incurring obligations.

### Code of Conduct

In order to provide an optimal art camp experience for all participants, TAC reserves the right to refuse admittance to any camp participant if administration or faculty deem the camper to be disruptive or dangerous. No guns, firearms or any type of dangerous materials may be brought into TAC or the surrounding TAC grounds.